



Spring Coaches Meeting Minutes - May, 27, 2020
Meeting held online via Zoom

1. Welcome

a. Renee Drummond called the meeting to order at 3:35pm.

b. Members present:

Renee Drummond (Elizabeth), David Yastremski (Ridge), Caryn Burstein (Freehold Township), Andrew Prescott (Montville), Mary Gormley (Delbarton), John Cierpial (Union Catholic), Cecilia Birge (Princeton), Jennifer Li (Princeton), Katie Burke (Randolph), Peter Quinn (Randolph), Laurie Schmid (Phillipsburg), Adam Leonard (Hunterdon Central), Ali Guillien (Noor-ul-Iman), Christa Smith (Long Valley Middle), Amanda Hodge (Bridgewater-Raritan), Ger McKnight (Bridgewater-Raritan), Mike Forte (Manville), Saul Grullon (Barringer), Sean Gaynor (Union Catholic), Stefan Bauschard (Westville), Amisha Mehta (Westville), Stephanie Fletcher (Ridge), David Richardson (Arts), Emily Pagano (Bergen County Academies), Jonathan Alston (Science Park), Kathleen Clarke-Anderson (Ridgewood), Malcolm Minor (North Star), Michael Miller (Montville), Alexandra Iemello (Montville), Anne Poyner (Summit), Brian Rodriguez (Elizabeth), Carlos Astacio (Newark Debate Academy), Colleen Ranney (David Brearley)

2. Financial Report

a. Peter Quinn delivered the financial report for the previous season (attached). The League's status is in a holding pattern currently, with the cushion of money we were able to freeze our losses from the lack of income from States and Districts. Certain items like some topics and trophies/medals can be repurposed in future seasons. Many schools have not completed payment for Borelli and District Congress, which is understandable given that most districts are not processing payments or purchase orders. Advisors and coaches were reminded to check with their districts to see what the plan is, and

3. COVID

a. Renee Drummond began the discussion by stating that the League intends to have tournaments run next school year, in some format.

b. Online tournaments seem to be the area to move forward in – if physical tournaments are possible that is obviously preferable, but it seems unlikely that it will be possible in the near future.

c. There seems to be confusion as to the future statewide of stipend positions and funding given the economic situation.

- d. Jonathan Alston mentioned that the NSDA is working on their own online tournament platform and expressed hope that that will be ready soon and be affordable.
 - e. Dave Yastremski shared a document discussed at the NDCA conference about legal, liability, and student protection issues surrounding online tournaments (live vs. recordings, conduct, permissions, use of materials, content, and copyright, etc.) The document included a list of best practices – security, access, moderation, terms of use, abuse/bullying)
 - f. Dave Yastremski and Amisha Mehta discussed online and physical tournament best practices that have been or could be successful in the near future.
 - g. David Yastremski mentioned the possibility of running tournaments as a league – NJSDL running tournaments in conjunction with “host” schools. Issues include purchasing liability insurance for the league, the cost of the online platform, judge payments and other judge considerations.
 - h. Renee Drummond mentioned that this would require another meeting in late summer to see what the state of the pandemic is, the restrictions in place, etc. to decide next steps. In the meantime, leadership will consider scenarios and options and decide the operational and financial feasibility of our options.
4. Senior Recognition
- a. Renee Drummond asked that coaches send in some form of recognition for senior team members – photos, blurbs, etc. – to be put on the website. Deadline is 6/5.
 - b. Cecilia Birge and Peter Quinn mentioned the online banquet ideas their teams are putting into place, as ideas for senior recognition for teams that are looking for ways to honor their senior members.
 - c. Andrew Prescott commented: “Just one final idea...but what if we ask our seniors across the league to either record a small video of what forensics means to me or a message to their fellow seniors? I feel awful they got that end of season experience stolen from them.”
5. Online Tournament Experiences
- a. Discussed under COVID agenda item.
6. Online Platforms
- a. Discussed under COVID agenda item.
7. Concern/Statement about student-run camps/tournaments.
- a. Dave Yastremski and Amisha Mehta mentioned the proliferation of these tournaments. As a League these are discouraged since no schools or organizing bodies are typically involved, and therefore liability and privacy issues are major concerns. Individual students are taking on the risk and responsibility themselves when they choose to
8. Committee Updates
- a. Anne Poyner updated on the Judge Manual Committee. Dave Yastremski updated on the Judge Video Committee. Both indicated that a deadline of July 15 would be best to get everything finished by.

- b. Amisha Mehta updated on the Constitution Committee. Key items is succession of the President, splitting Outreach into Marketing and Schools.
9. Calendar
- a. Renee Drummond mentioned that obviously the issue of the calendar is up in the air. She also mentioned the idea that this is the time to make any major changes to our program and offerings, given the unique opportunities presented. Radio Broadcasting was specific
 - b. Amish Mehta advocated for making open sessions available to new coaches so they can get a sense of how to get started and what happens at our team meetings and practices.
 - c. Mary Gormley mentioned that we may see more interpretation competitors as drama and theater productions are cancelled.
 - d. Malcolm Minor and Anne Poyner discussed the movement of interpretation (and Duo in particular) toward a more cinematic model due to the limitations placed on it and the recorded aspect of online tournaments.
 - e. Most major tournaments have committed to an online model at this point, including Newark Invitational here in New Jersey.
10. Elections
- a. Secretary-Treasurer
 - i. Dave Yastremski nominated **Adam Leonard**; seconded and accepted.
 - b. Outreach
 - i. Renee Drummond nominated Saul Grullion; seconded but declined in absentia.
 - ii. Jonathan Alston nominated **Dennis Philbert**; seconded and accepted.
 - c. Vice-President of Debate
 - i. Mary Gormley nominated **Laurie Schmid**; seconded and accepted.
 - d. Vice-President of Speech
 - i. Anne Poyner nominated **Malcolm Minor**; seconded and accepted.
 - e. President
 - i. Laurie Schmid nominated **Dave Yastremski**; seconded and accepted.
 - f. Executive Board slate (9 members)
 - i. **Renee Drummond, Brian Rodriguez, Katie Burke, Jonathan Alston, Katie Clarke-Anderson, Cecilia Birge, Amisha Mehta, Anne Poyner, David Richardson**; nominated, seconded, and accepted.
11. For the Good of the Order
- a. Renee Drummond adjourned the meeting at 4:45pm.

THE LAWYERS' PERSPECTIVE ON OUR ONLINE TOURNAMENTS...(NDCA Conference)

1. What platform should we be using?
2. What consent does the league (or its schools) need to obtain? How do we memorialize said consent?
3. What information is being recorded besides video? Chats? Files?
4. What can we limit to reduce the personal information footprint?
 - a. Live video?
5. Are we collecting and retaining the minimum level of personal information of students?
6. Are students and parents aware of the use and retention of personal information?
7. Is the use of personal identity limited to the intended purposes? Can't automatically use other video of marketing without consent.
8. If people, judges, competitors, observers misuse personal information, how is it handled? Who is responsible? School? Organization?
9. What is my personal liability as a tournament host?
10. Are students/parents aware of the relationship between schools, organizers, and online platforms?
11. Who has access to personal identity information? How available is it to the public? To competitors? To judges? To observers?
12. Are students/parents aware of the types of individuals/organizations who will have access to student's personal information?
13. Are rounds being transparently recorded (i.e., to prevent and investigate wrongdoing, to prevent harassment)
14. How do we handle copyright concerns? Use of evidence? Fair-use? Controversial case positions that students do not want 'out there'?
15. If judges find video helpful, how do we allow students to request 'no video' taking into the numerous considerations why they may not want to be recorded.
16. Are tournaments sponsored by league, schools, or individuals (there are lots of unauthorized tournament experiences and summer institutes out there. How do we let our students and parents know to be wary and ask the right questions?)

BEST PRACTICES

1. School district levels of classroom security (video conferencing, passwords, waiting rooms)
2. Restrict links, access control, and access management
3. Avoid reusing passwords for video
4. Covid phishing scams
5. Avoid suspicious links in Zoom chats
6. Update all operating systems, video software, and antivirus before competing.
7. Avoid open, public platforms (Youtube and twitch)
8. Review best practices with students.
9. Moderate comments/chats - restrict when possible.
10. Clear, transparent, and memorialized Acceptable Use Policies and Terms of Service
11. Avenues to report abuse, cyberbullying, harassment, or misuse.



Peter Quinn
Secretary/Treasurer

2019-20 Treasurer's Report

2018-19 Carryover: \$15,895.08

2019-20 Income

Item	Expected	Collected	Difference PY	Outstanding	Notes
<i>Dues</i>	\$2,950.00	\$2,950.00	-\$875.00	\$0.00	41 schools @ \$150/\$175
<i>Borelli</i>	\$3,660.00	\$2,520.00	-\$460.00	\$1,140.00	5 outstanding
<i>States</i>	\$0.00	\$0.00	-\$14,281.00	\$0.00	
<i>Districts</i>	\$2,240.00	\$420.00	-\$11,910.00	\$1,820.00	CON only
<i>Misc.</i>	\$855.00	\$855.00	\$530.00	\$0.00	Misdirected \$
<i>Total Inc.</i>	\$10,005.00	\$6,745.00	-\$25,246.00	\$2,960.00	

2019-20 Expenses

Item	Expected	Paid Out	Difference PY	Notes
<i>Scholarships</i>	\$0.00	\$0.00	-\$6,750.00	
<i>League Meetings</i>	\$1,655.94	\$1,655.94	-\$335.82	
<i>Tournament Expenses</i>	\$7,184.35	\$7,184.35	-\$8,227.90	Trophies can carry over (~4k)
<i>Judge Hires</i>	\$1,550.00	\$1,550.00	-\$6,789.98	Borelli & CON
<i>Outreach & Conferences</i>	\$1,838.19	\$1,838.19	-\$1,846.81	
<i>Misc.</i>	\$1,091.55	\$1,091.55	+\$528.92	
<i>Total Exp.</i>	\$13,320.03	\$13,320.03	-\$23,421.59	

Current Balance: \$9,320.05

Expected Closing Balance: \$11,870.05

Outstanding Accounts: Bridgewater (D), Delbarton (D), Elizabeth (B), Hunterdon Central (D), Manville (D), Matawan (D), Monroe Township (B), Montville (D), Randolph (BD), Ridge (BD), West Windsor-Plainsboro (D)

B=Borelli; D=Districts